Office of Undergraduate Studies
UCF

General Undergraduate Requirements Committee

November 20, 2025 │ Teams │ 11:30 AM – 12:30 PM

Agenda

- Approval of 10.30.25 Meeting Minutes
- Course Reviews
  - Discuss revised GEP Review White Paper and GEP Course Evaluation Rubric

Attendance

Committee: Cheryl Cavaliere, Dana-Marie Dennis, Debaleena Majumdar, Donna Breit, Frank Tamberelli, Jason Fridrich, Kersten Schroeder, Lauren Kehoe, Laurie Pinkert, Marjorie Ceballos, Rie Suzuki, Stefani Francisco, Wayne Bowen, and Yeidaliz Garcia

Guests: Delia Garcia, Ronnie Zimmerman, and Sandra Wheeler

Meeting Minutes

1. Meeting called to order by Kersten Schroeder at 11:34 AM
2. Approval of 10.30.25 Meeting Minutes
   a. Motion to approve 10.30.25 Meeting Minutes made by Dana-Marie Dennis, seconded by Lauren Kehoe.
      i. Vote: All members voted yes. Minutes approved.
3. Course reviews
   a. Kersten described changes made to the GEP Review White Paper and GEP Course Evaluation.
      i. Motion to approve documents made by Jason Fridrich, seconded by Dana-Marie Dennis.
         1. Vote: All members voted yes. Documents approved with addition of acronyms
   b. Kersten proposed the timeframe for the course reviews.
      i. This week
         1. Stefani will create a Teams folder as a centralized location for documents to be collected and reviewed.
         2. Wayne will email department chairs of the Communication foundation with Kersten cc'd to notify them of the course review.

      ii. Early December – The formal request for information for the course review will be sent by GURC to the college/department chairs.

      iii. Last Friday in February – Communication foundation courses will submit information for review.

      iv. Last Friday in April – GURC will complete the course reviews.

      v. Motion to approve timeframe made by Frank Tamberelli, seconded by Marjorie Ceballos.

          1. <u>Vote:</u> All members voted yes. Timeframe approved.

4. Motion to adjourn made by Frank Tamberelli, seconded by Dana-Marie Dennis.

    a. <u>Vote:</u> All members voted yes. Meeting adjourned at 11:54 AM.

Deadlines for Course Proposals

- Fall 2025
  - 11/20/25
- Spring 2026
  - TBD

Future Meeting Dates

- Fall 2025
  - 12/4/25
- Spring 2026
  - TBD