



UNIVERSITY OF CENTRAL FLORIDA

## **Timely Academic Progress Toward a Degree**

The University of Central Florida helps students meet their academic goals by monitoring academic progress toward their degree. In order to do so, the university has instituted the following guidelines:

- If a student desires to change their major after they have earned 75 credit hours, they will need the approval of an advisor in their new major in order to effect their major change.
- Upon reaching 90 credit hours, students must develop a completion plan with their advisor. This plan would outline the courses they will take in order to complete their degree or, if such a plan is not feasible, move into another degree program. Degree programs can use existing benchmarks to satisfy this requirement.
- If an undergraduate student has completed his or her respective major degree requirements, the University reserves the right to award the degree. Once the degree is awarded, the student must be readmitted to the University of Central Florida in order to enroll in any additional courses.

Should the University invoke its prerogative to award a degree, the student may appeal this decision. If the student can demonstrate that continued enrollment in their current program is academically necessary, the appeal may be granted. Reasons such as, but not limited to, the desire to continue financial aid, to participate in student activities, to live in student housing, and to access student services do not constitute legitimate reasons for appeal. Additionally, in cases where a student has declared two majors or two degrees and has satisfied the requirements for one program but is failing to meet the requirements for the second program, the University may award a degree.

Any undergraduate student who wishes to appeal for continued enrollment, thereby postponing graduation, must submit a written request to the student's academic dean no later than ten class days after being notified that the University is invoking its right to transfer the student to a different major or to award the degree. This appeal will be reviewed by a committee composed of the following (or their designees): the student's primary academic dean, the Dean of Undergraduate Studies, and the University Registrar.