

**NAME OF PARTNER INSTITUTION**  
**UNIVERSITY OF CENTRAL FLORIDA**  
**TITLE OF A.A./A.S DEGREE**  
**AND**  
**TITLE OF B.S./B.A. DEGREE AT UCF**  
**ARTICULATION AGREEMENT**

**Title of Agreement:**

**Type of Agreement:**

**College:**

**Major:**

**Degree:**

**Options/Tracks:**

**Limited Access: YES/NO**

## INTRODUCTION

This Articulation Agreement (the “Agreement”) is made and entered into as of the date last written below by and between the \_\_\_\_\_ State College (\_\_\_\_ **partner institution acronym**, e.g. **SSC for Seminole State College**) and University of Central Florida (UCF) (referred to collectively as the “Parties”) to facilitate the transfer of qualified A.A./A.S. students from \_\_\_\_\_ (**partner institution acronym**) into the \_\_\_\_\_ (**name of program**) B.S./B.A. program(s) offered by the UCF’s \_\_\_\_\_ (**name of college**).

**WHEREAS**, one of the goals of UCF is to offer the best undergraduate education available in Florida, provided that there is student need, faculty expertise, and sufficient resources;

**WHEREAS**, this agreement establishes a 2+2 program between \_\_\_\_\_ (**partner institution acronym**) and UCF for students wishing to pursue a B.S. /B.A. degree in name of degree program at UCF having successfully completed their A.A./A.S. name of degree at name of partner institution; and

**WHEREAS**, the parties desire to encourage and facilitate the establishment of specific articulation provisions between \_\_\_\_ (**partner institution acronym**) and UCF.

**THEREFORE**, to implement and accomplish the above stated commitments, the Parties agree to the following:

## PROVISIONS OF THE AGREEMENT

### I. Program Expectations and Admission Requirements

- a. To participate in this Agreement, a student at \_\_\_\_\_ State College must:
  1. Officially select \_\_\_\_\_ (**name of the agreement**) and the A.A./A.S. in \_\_\_\_\_ program at \_\_\_\_\_ (**partner institution acronym**);
  2. Seek advisement from a qualified advisor for A.A./A.S. in \_\_\_\_\_ (**name of program**) at \_\_\_\_\_ (**partner institution acronym**) and follow the advising map/plan of study (see Appendix A);

3. Graduate with an A.A./A.S degree in \_\_\_\_\_ (name of program) from \_\_\_\_\_ (partner institution acronym); with at least \_\_\_\_\_ GPA and must have completed all required course work (\_\_\_\_\_ enter list of required coursework); and
  4. Complete \_\_\_\_\_ (name of standardized exam, e.g., General Knowledge Test for Education students) by \_\_\_\_\_ and attain a minimum score of \_\_\_\_\_ (if applicable: not all majors require such tests)
- b. \_\_\_\_\_ (partner institution acronym) students should apply to the specific UCF program covered by this Agreement by the UCF's published application deadlines. The \_\_\_\_\_ (partner institution acronym) will be eligible for admission during the last semester they are completing their A.A./A.S. requirements. The admission will be provisional until proof of degree and GPA is received by UCF.
- c. Additional Admission Requirements

#### **Admission to UCF**

Students who have followed the program of study and completed their Associate in Science degree at \_\_\_\_\_ (Name of Partner Institution) as described herein and maintain a 2.0 GPA (not counting grade forgiveness) in transfer work will be accepted into the UCF \_\_\_\_\_ (Name of UCF College).

#### **Foreign Language Admission Requirement**

Students who have not completed two years of sequential foreign language study or American Sign Language in high school must complete a minimum of eight semester hours of college level foreign language or demonstrate proficiency at VC. Students admitted to UCF without completing this requirement must satisfy it prior to graduation from the university. High school transcripts must be submitted to verify that the foreign language admission requirement is met.

#### **Immunization**

Students who matriculate at a Florida State University are required to provide proof of immunization against Measles (Rubeola) and Rubella (German measles) prior to enrollment.

## **II. Responsibilities of the Parties**

- a. The \_\_\_\_\_ (Name of Partner Institution) agrees to the following responsibilities and obligations: \_\_\_\_\_
- b. The University of Central Florida agrees to the following responsibilities and obligations: \_\_\_\_\_
- c. Resources for implementation of the Agreement may come from either party, depending upon budgetary availability. No party hereto is obligated hereby to expend any resources whatsoever in connection with this Agreement. No implementation of any portion of the Agreement, or commencement of any specific projects, may be initiated prior to the written assurance of such budgetary availability to the other party hereto. To the extent any external funding is required by the university in order to implement this Agreement and funding for such purposes is not appropriated to the university by the Legislature of the State of Florida or is not otherwise available to

the university, the university shall thenceforth have no further financial obligations hereunder. In the event the university does not have sufficient legislative appropriations to carry out any obligations under this Agreement, it shall immediately notify \_\_\_\_\_ (Name of Partner Institution) of such fact and of such portions of this Agreement that may be deemed terminated as a result of such failure of appropriations.

### III. Modifications, Additions, or Deletion

Any amendments to this Agreement shall not be valid unless made in writing and signed by both Parties.

This agreement is subject to change by legislative action, the Department of Education, the Florida Board of Education, the University of Central Florida or its Board of Trustees, \_\_\_\_\_ (Name of Partner Institution) or its Board of Trustees, or external accrediting agencies. This agreement will be reviewed by both Parties on a yearly basis to ensure the timeliness of this document.

### IV. Notifications

Notices with respect to the rights and obligations of each party hereto shall be provided as follows:

#### Contacts - University of Central Florida:

Dr. A. Dale Whitaker, Provost and Executive Vice President, (407) 823-2303

Dr. Elizabeth A. Dooley, Vice Provost and Dean, Teaching & Learning and College of Undergraduate Studies, (407)823-2373

Name of Dean, College, and Phone Number

Name of Associate Dean, College, and Phone Number

#### Contacts – Name of Partner Institution

Name of Provost (or equivalent), Phone Number

Name of Name of Dean, College, Phone Number

### V. Agreement Terms

This Agreement shall take effect on \_\_\_\_\_, and shall terminate on \_\_\_\_\_. It may be automatically renewed for additional one (1) year periods unless either party provides the other notice no later than sixty (60) days prior to the expiration of the preceding term that it wishes to terminate this Agreement. If either party fails to follow the terms and conditions of the Agreement as set forth herein, the other party has the right to terminate this Agreement immediately upon written notice to the other. Upon expiration or termination of this Agreement for any reason, \_\_\_\_\_ (partner institution acronym) students previously accepted by or admitted under this Agreement to UCF shall continue to receive the benefits contemplated by this Agreement.

**IN WITNESS THEREOF**, the Parties have executed or approved this agreement on the date entered below.

**APPROVALS**

**UNIVERSITY OF CENTRAL FLORIDA**

**(NAME OF) STATE COLLEGE**

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**Dr. John C. Hitt  
President**

**Date**

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**Name of President  
President**

**Date**

**DRAFT**

