

**University of Central Florida Reaffirmation of Accreditation
Quality Enhancement Plan Planning & Development Committee**

Agenda – July 15, 2014 – 11:00 AM

Karen L. Smith Faculty Center for Teaching and Learning – CB1, Room 205

Introductions and Instructions

Elliot Vittes

- Welcome attendees
- Send out emails about suggesting a topic to stakeholders--deadline for suggestions is August 13. Templates are available.
- The committee will not meet on July 22; submissions from QEP website will be sent to all committee members to review on July 18
 - Are there any patterns or trends developing?
 - How do the submissions meld with original topics?
 - What part of the topics you have examined could be included in a submitted suggestion?
- **Submissions on current topics due via website on July 24**

Report on TeachLivE™ Activity

Melody Bowdon

- Two students participated (Sheridan Kushner and Joe Piazza)
- Results will be reported at a later meeting

Suggested Topics from QEP Website

Hank Lewis

See Review of Suggestions for QEP Topic form. Topics received from the website will be sent to committee members on Friday, July 18.

Congruence with UCF mission, vision & goals

Is the theme clearly linked to the UCF mission, vision & goals and/or strategic plan?

Level of need and relevance to undergraduate students and the UCF community

- Does the QEP topic address a significant issue related to undergraduate student learning?
- Does the theme correspond to a need or weakness in undergraduate education?
- Will the project reach both freshmen and transfer students?

Focused description (but with interest across disciplines)

- Would the scale of this project be appropriate for completion and assessment over a four- to five-year period?
- Could this project include a measurable impact on student learning?
 - Is the topic too broad?
 - Is the topic too narrow?
- Are there assessments available to show measurable impact?
- Could you write four direct student learning outcomes for this topic?

Potential avenues for implementation

- Is this topic likely to be supported by students, faculty, and staff?
- Does UCF possess the human and financial resources for implementation and sustainability of this topic?
- Are there nationally normed evaluations to assess student learning/success?

Discussion of Current Topics

Melody Bowdon & Elliot Vittes

Peer review and discussion of topics to examine viability of topics and commonalities among the groups (i.e. common learning outcomes, assessments)