

**University of Central Florida Reaffirmation of Accreditation
Quality Enhancement Plan Planning & Development Committee**

Agenda – June 24, 2014 – 11:00 AM

Karen L. Smith Faculty Center for Teaching and Learning – CB1, Room 205

Welcome, Introductions, and Information

- Website is online: <http://undergrad.ucf.edu/QEP>
- Email from Dr. Hitt will be this week
- The committee will not be meeting on Tuesday, July 22
- Committee Choice: Meet on July 1?
- Meeting agendas and minutes are available on the website

Small Group Discussions and Development

- Each small group is asked to write a paragraph describing the following information on your topic:
 - Title (if you have created one)
 - Description of the topic – this is the most important section for today's discussion
 - Potential projects and assessments – interdisciplinarity
 - Data available to support the need for the project
 - Which other topic(s) could become part of your topic
- Pat, Divya, and Paige will be available to assist groups with data requirements and to explain what information is currently available

Debrief and Sharing Topic Descriptions

Considerations for Topic Discussions

Congruence with UCF mission, vision, goals, and strategic plan

Is the theme **clearly linked** to the UCF mission, vision & goals and/or strategic plan?

Level of need and relevance to undergraduate students and the UCF community

- Does the QEP topic address a significant issue related to undergraduate student learning?
- Does the theme correspond to a need or weakness in undergraduate education?
- Is the need for the topic supported by available data?
- Does the topic meet the needs of both entering freshmen and transfer students?

Focused description (but with interest across disciplines)

- Would this project be of an appropriate scale for completion and assessment over a four- to five-year period?
- Could this project include a measurable impact on student learning?
- What activities are relevant for the topic?

Potential avenues for implementation

- Is this topic likely to be supported by students, faculty, and staff?
- Does UCF possess the human and financial resources for implementation and sustainability of this topic?
- Are there nationally normed evaluations to assess student learning/success?